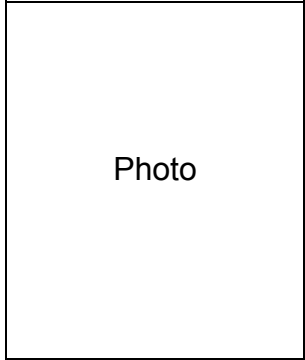




Japanese International School

4663 TAI PO ROAD, TAI PO, N.T., HONG KONG
INTERNATIONAL SECTION FAX: (852) 2652 – 2166
DIRECT TEL / MESSAGE: (852) 2834 – 3531 E-MAIL: esinfo@jis.edu.hk



TEACHER APPLICATION FORM

Instructions

Date of Application: _____

1. Please complete Parts A, B and C in full.
2. Please attach 1 recent Photo.
3. Please submit 1 copy of your Curriculum Vitae.
4. Please submit copies of any Certificates or Degrees to support your Academic Qualifications listed in Part B.
5. Please submit copies of any Letters of Reference to support your Teaching Experience listed in Part C.
6. Submit this Application Form and all relevant documents to the General Office at the school. You will be contacted at a later date if a Personal Interview is required.

PART A: General Information

FAMILY NAME:		GIVEN NAME(S):	
DATE OF BIRTH: Day	Month	Year	SEX:
PLACE OF BIRTH:		NATIONALITY:	
HKID#:	COUNTRY / PASSPORT #:		
MARITAL STATUS:	CHILDREN: <input type="checkbox"/> Yes (If Yes, ages: _____) <input type="checkbox"/> No		
CONTACT ADDRESS:	TEL #:		
	FAX #:		
	MOBILE#:		
	E-Mail:		

DO YOU HAVE A VALID H.K. WORK VISA? Yes (Expiry Date: _____)
 No

ARE YOU A REGISTERED OR PERMITTED Yes (# _____)
TEACHER WITH THE H. K. EDUCATION DEPT.? No

ARE YOU LOOKING Full-Time Teacher Occasional Supply
FOR A POSITION AS A: Part-Time Teacher Other _____
 Classroom Assistant

PART B: Post Secondary Academic Qualifications (Most Recent First)

DEGREE / CERTIFICATE MAJOR AREA OF STUDY	INSTITUTION / COUNTRY	YEARS OF STUDY	
		From	To

PART C: Teaching Experience (Most Recent First)

DATES From - To	SCHOOL / COUNTRY	TEACHING ASSIGNMENT / POSITION

Date: _____ Signature of Applicant: _____

FOR OFFICE USE ONLY

Date Application Received: _____

Date of Interview: _____ Time: _____

Copies of Certificates and/or Degrees Submitted: Yes No

Copies of Reference Letters Submitted: Yes No

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 Interviewer's Remarks:

J.I.S. SALARY SCALE: _____